



THE GRADUATE UNION OF THE UNIVERSITY OF MELBOURNE INCORPORATED

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Graduate House Research Scholarship

A Graduate House Research Scholarship is available to provide financial assistance to residents of Graduate House who are involved in a research project/thesis as part of their Doctoral or Masters studies. This grant provides financial support to assist the successful applicant to complete their research in their chosen field.

Amount: \$3,000

Eligibility:

- The scholarship will be awarded at the sole discretion of the Graduate House Buildings and Facilities Committee.
- Applicants must be enrolled in post graduate research at The University of Melbourne or a similar institution and resident at Graduate House for a minimum of 12 months.
- The scholarship will be judged for most compelling proposal and the quality of the application. The application should include a description of the research topic which is clear, concise and which may display ingenuity, novel features or benefits to the wider community.

Requirements:

Applicants will be required to

- Submit a cost proposal showing how the scholarship will be spent (see Criteria for Appropriate Use of Funds).
- A resume or personal history of the candidate is to be provided along with a written application.
- Support their written application with an oral presentation to a panel of members of The Graduate House Buildings and Facilities Committee demonstrating why they should be awarded the scholarship.

The Graduate House Buildings and Facilities Committee reserve the right to withhold the scholarship in any given year if they deem the applications unsuitable.

Key Dates:

- Applications open Wednesday, 27th January and close Friday, 1st April.
- An information session will be held on Tuesday, 23rd February at Graduate House.
- The panel presentation for successful candidates will be held on Thursday, 21st April.
- The winner will be announced on Friday, 6th May.
- The scholarship will be presented on Thursday, 26th May at the Annual General Meeting.



Graduate House Research Scholarship Application Form 2016

Name:

Mobile Number:

Email:

Qualifications:

Initial Degree:

Year awarded:

University:

Further Degree *(if applicable)*:

Year Awarded:

University:

(refer to attached resume for additional qualifications).

Current Study:

University of enrolment:

Enrolment Number:

Course Name and Number:

Enrolment start date (mm/yy):

Anticipated end date (mm/yy):

Residency at Graduate House:

Residency start date (mm/yy):

Anticipated end date (mm/yy):



Brief description of research and proposed timeline for completion of the project (300 words):



Proposed Budget:

(refer to 'Criteria for appropriate use of funds' in the Useful Information sheet)

Item	Notes	\$
	Total:	

Attachments:

- Resume and Personal History

Please forward application to:

Chairperson
Buildings and Facilities Committee
The Graduate Union of the University of Melbourne Inc.
220 Leicester Street
Carlton VIC 3053



Useful Information

Criteria for appropriate use of funds:

1. Attendance at an appropriate conference within or external to Australia that will underpin and further the applicant's research in the nominated topic.
2. Attendance at domestic enrichment seminars.
3. Purchase of professional memberships of specific associations related to the field of study.
4. Purchase or hire of specialised equipment to assist in the research program.
5. Completion of course (substantiating documentation would be required).

Time Line:

1. Information packs including an application form will be available from the Graduate House office from Wednesday, 27th January.
2. Applications open Wednesday, 27th January and close Friday, 1st April.
3. An information night will be held on Tuesday, 23rd February to clarify any questions interested applicants may have.
4. At the close of the application period office staff will be asked to check that residents who have submitted applications are eligible to apply and provide the Chair of the Buildings and Facilities committee with a statement attesting to that eligibility.
5. Once applications are received office staff will be asked to make two copies of each application and forward the original and copies to the Chair of the Buildings and Facilities committee and to the Scholarship Selection Committee by Friday, 8th April.
6. The Scholarship Selection Committee will assess each application using the designated criteria and short list three applicants for the final presentation and selection phase. Once the applicant short list is compiled the Chair of the Buildings and Facilities committee will advise the CEO/Head of College and request that the short listed candidates be invited to attend a presentation evening on Thursday, 21st April .
7. The unsuccessful candidates will be advised and thanked for their applications.
8. Only the Buildings and Facilities committee members who are on the judging panel and the CEO/Head of College will be eligible to vote at the presentations.
9. The judging panel will assess the candidates according to the criteria provided (see attached form).
10. The successful candidate will be announced on Friday, 6th May.
11. The scholarship will be presented at the Annual General Meeting on Thursday, 26th May, 2016.
12. The successful candidate will be required to give a short presentation about their project to the assembled members at the Annual General Meeting.
13. The successful candidate will be required to provide a two page article for publication in the Melbourne Graduate.

Provision of support prior to and during the application process:

1. All eligible students will be invited to attend a presentation evening shortly after the application period commences.
2. A designated member of the Graduate House Buildings and Facilities Committee will be appointed to act as liaison and guidance officer during the period of application to ensure no applicant is disadvantaged.
3. A designated member of the Graduate House Buildings and Facilities Committee will provide feedback to unsuccessful candidates post award should the candidate require it.



Written Assessment Criteria:

The following criteria will be used to assess the viability of the proposal.

1. Description of research is clear and concise.
2. Resume or personal history is provided.
3. Subject is ground breaking or compelling.
4. Research is applicable to the broader community.
5. Budget for expenditure of funds is appropriate.
6. Overall standard of the documentation is of the highest standard.

Oral Presentation Assessment Criteria:

1. Commenced the presentation in a well organised fashion.
2. Spoke clearly.
3. Had good eye contact.
4. Presentation was clear and easily understood.
5. Appears able to meet the conditions of the scholarship if awarded.